



Captain Safety

BECOME A SAFETY SUPERHERO!



Stanley Steel



Parking Lot Safety

September 2014

Why worry about personal safety in a parking lot?

How can something that we use almost every day be considered a dangerous place? Depending on its location, design and the time of day, parking lots can present a risk of workplace violence. The good news is that there are some basic safety principles that you can use to help keep you safer when traveling to and from your car.



What are some tips when using a parking lot?

Always:

- ◊ Park as close to the building as outlined by the customer and your area manager.
- ◊ Keep your valuables, including purses out of sight. Always lock them in the trunk if you have to leave them in the car.
- ◊ Make sure your vehicle is secure while you are inside the building by rolling up windows and locking doors.
- ◊ Lock the doors and roll up windows once you are in the vehicle.

Have a plan ahead of time. Know where you can go for safety and how to call for help.

What are some tips when walking to and from the car after dark or in a high-risk neighborhood?

When you have to walk alone:

- ◊ Have a co-worker watch you from a window, if possible.
- ◊ Wave to them on the way to your vehicle.
- ◊ Wave even if no one is watching to give the illusion that someone is watching you.
- ◊ Stay away from hiding spots such as bushes, doorways, alleys and parked cars.



Always be alert to your surroundings. Walk with confidence. Keep your head up and look around. Look directly at people but do not stare at them. Trust your instincts when you feel something is not right.

Do not

- ◊ Dig in your purse or bag.
- ◊ Wear headphones or be distracted by a cell phone conversation.
- ◊ Carry heavy briefcases or bags that may get in the way.

What should you do as you approach your car?

Be prepared when you leave the building, or when you leave the car for work.



Have ready:

- ◊ Your keys to unlock the vehicle.
- ◊ Your keys or cardkey to unlock building doors.
- ◊ A whistle or other personal alarm.

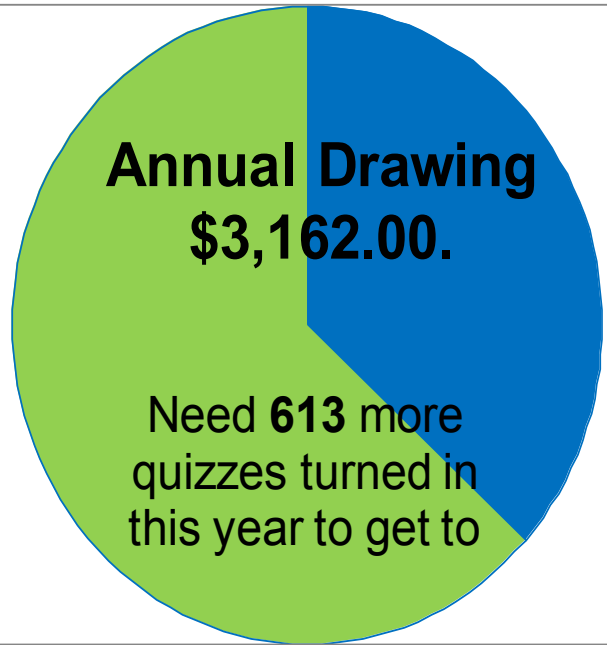
Have the keys ready to unlock the door as you get near the vehicle or door. As you approach your car, look around, inside, and even glance underneath for people who may be present. If you are suspicious, walk away. Go to a safe place and call for help.

Report any parking lot lights that are not working properly to your Manager immediately!

How close are we to **\$5,000?**

Monthly Hero Awards

Susan Ryherd
Debbie Yancy
Teresa Cuellar
James Fullenkamp
Stacy Albright



SAFETY QUIZ

HOW TO SUBMIT SAFETY QUIZZES:

OPTION 1

Complete online by
following this link:

[http://essclean.com/page/
safety-incentive.](http://essclean.com/page/safety-incentive)

OPTION 2

Bring it into the office or put
in our outside drop box.

OPTION 3

Mail it in.

ESS Clean, Inc.

Attention: Stephanie

P.O. Box 17067

Urbana, IL 61803

****DEADLINE****

09/30/14

Name _____ Employee # _____

1. Always be _____ of your surroundings.
2. True or False: You should park as far away from the building as you can. (circle one)
3. When using a parking lot you should always:
 - a) Lock your doors and roll up your windows.
 - b) Keep valuables out of sight
 - c) Take up as many spaces as you can
 - d) Both A and B
4. What should you always have ready as you approach your vehicle or the jobsite building?

5. True or False: When approaching your vehicle look around, inside, and even glance underneath to check for people. (circle one)
6. When walking alone in the parking lot, you should:
 - a) Dig through your purse to find the keys while you walk.
 - b) Put in your headphones so that you can listen to your favorite song
 - c) Wave to the door even if no one is watching to give the illusion that someone is watching
 - d) Walk in the dark so that no one will see you